

# DECLARATION AND CERTIFICATION OF FINANCES FOR INTERNATIONAL STUDENTS

## INSTRUCTIONS FOR COMPLETING DECLARATION AND CERTIFICATION OF FINANCES

Please read the information contained in this packet carefully. Follow the instructions provided, complete and return the required documents as follows:

### Undergraduate Students

Office of Undergraduate Admissions  
Polytechnic Institute of NYU  
Six MetroTech Center  
Brooklyn, New York 11201

### Graduate Students

Office of Graduate Admissions  
Polytechnic Institute of NYU  
Six MetroTech Center  
Brooklyn, New York 11201

Certification of Finance and Bank Statements must be submitted within six months of the start of classes for the semester. Please submit the required forms as soon as possible, **but not before March 1st** (August 1st for Spring Admission).

You are required to certify that you will have adequate financial support for the entire period of study at Polytechnic Institute of NYU. A Certificate of Eligibility (Form I-20 or form DS-2019) for obtaining a student visa will not be issued until you have completed this form satisfactorily and returned it with the official documents which verify your assets.

Be sure to keep copies of all documents submitted, including this certificate, as you will need this information when you apply to the United States Consul for a visa, or to the United States Citizenship and Immigration Services for a change of status.

Neither federal nor state governments in the United States provide financial assistance to international students. Polytechnic Institute of NYU offers limited scholarships to undergraduate international students.

Some research assistantships and teaching fellowships are available to candidates for the Master's and PhD degrees. Because the number of candidates seeking fellowships or assistantships exceeds available funding each year, it is impossible to offer every qualified candidate an award.

The responsibility for financing your education at Polytechnic Institute of NYU rests entirely with you and your family. Consequently, before a Certificate of Eligibility (Form I-20 AB or Form DS-2019) can be issued, you must provide evidence of having adequate financial support to cover your tuition and other education related costs and living expenses while at Polytechnic.

You are required to show proof of financial support in the amount of:

**Undergraduate: \$53,894 (U.S. dollars)**

**Graduate: \$35,704 (U.S. dollars)**



## INTERNATIONAL STUDENTS BUDGET INFORMATION 2011 - 2012

This information is provided to give you a sense of the current cost of attending Polytechnic Institute of NYU. Please use this information to determine the funds you will need to show when completing the Declaration and Certification of Finances.

Note that the figures provided are based on current costs. You may anticipate an annual increase of 8%-10% in these costs, each year.

### ESTIMATED COSTS FOR ONE ACADEMIC YEAR

#### Estimated Undergraduate Costs

(based on 12-20 credits per semester)

Tuition	\$ 36,684.00
Institute Fees	1,198.00
Room and Board*	10,080.00
Health Insurance Fees	732.00
Books and Supplies†	2,500.00
Personal Expenses	1,900.00
Travel	800.00

**Minimum Estimated Costs \$ 53,894.00**

\* Room costs are based on a double room. For a single room, expect costs to be higher. Apartment cost is \$12,600. A non-refundable dorm deposit is required to secure a room. Housing is available on the Brooklyn Campus.

† \$1,500 books and \$1,000+ Laptop (to be purchased separately by the student) – continuing students will have only \$1,500 for books.

#### Estimated Graduate Costs

(based on 9 credits per semester)

Tuition	\$ 22,464.00
Institute Fees	1,508.00
Room and Board**	7,650.00
Health Insurance Fees	732.00
Books and Supplies	450.00
Personal Expenses	1,900.00
Travel	1,000.00

**Minimum Estimated Costs \$ 35,704.00**

#### Estimated Summer Costs

Graduate tuition = \$1,248.00 per credit.

Undergraduate tuition = \$1,166.00 per credit.

	Undergraduate	Graduate
Institute Fees	374.00	754.00
Room and Board*	3,975.00	2,550.00
Books	375.00	150.00
Personal Exps.	630.00	600.00

\*\* Based on a share occupancy over 9 months (September through May). For a single room, expect costs to be higher. University housing is available starting at \$10,800 over 9 months.

Living expenses for commuting students are estimated at \$4,172.

#### Insurance

There is no nationalized health care system in the United States. As a result, the cost of medical care can be expensive. Each international student is required to subscribe to an approved health insurance plan. You must subscribe to a Polytechnic sponsored program which costs \$732.00 for 12 months of coverage.

#### Room and Board

Room and board costs are those expenses you will incur for housing and meals. The figures used here reflect the cost of housing and meal plan options offered through Polytechnic sponsored residence programs. Costs may be greater for non-Institute sponsored facilities.

Please note that you are required to show proof that you can pay for living expenses even if you plan on living with a relative or friend.

#### Dependents

(Spouse and/or Children)

If you will be accompanied by your spouse and/or children during your studies at Polytechnic, add an additional \$4,000 for each dependent to your total costs. For example, if you are a graduate student who will be accompanied by your spouse and one child, both your Declaration Certification of Finances and your bank statement should show minimum funds of \$43,704 based on 9 credits.

#### Summer Expenses

Summer study is not required but may be advisable if you must satisfy prerequisites or insufficiencies in your required program of study.

Please note that there are additional costs for summer study. You will need to add the cost of summer tuition/fees, room/board, books and personal expenses to your budget.



**DECLARATION AND CERTIFICATION OF FINANCES FOR INTERNATIONAL STUDENTS**

Complete this form and return with the required documents to the Office of Admissions as soon as possible, **but not before March 1st** (August 1st for Spring Admission). See Instructions for address.

**Attention Applicant:** Please read the instructions carefully before you complete this form. Print firmly with ball-point pen, completing all items that apply to you. If you need more room please use a separate sheet of plain paper.

**BIOGRAPHICAL INFORMATION**

Please print your name exactly as it appears on your passport.

Student's Name:  Mr.  Ms.

\_\_\_\_\_  
Last (Family) First Middle Maiden Name(if applicable)

NYU-Poly ID#: \_\_\_\_\_ Gender:  Male  Female

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Major: \_\_\_\_\_ Degree Desired: \_\_\_\_\_  
month/day/year

Country of Citizenship: \_\_\_\_\_ City and Country of Birth: \_\_\_\_\_

Country of Permanent Residence: \_\_\_\_\_ Occupation in Home Country: \_\_\_\_\_  
(Required if applying for J-1 Status)

E-mail Address: \_\_\_\_\_

Permanent Address Outside the U.S. (Required): \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (Required): \_\_\_\_\_ Fax: \_\_\_\_\_

Is this the address to which you want correspondence sent?  Yes  No

If no, print the address to which documents should be sent. Address is valid until: \_\_\_\_/\_\_\_\_/\_\_\_\_  
month/day/year

Address: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Will you be accompanied by dependents (spouse/children)? \_\_\_\_\_ If yes, you are required to show additional support in the amount of \$4,000.00 per dependent. Please attach the names and dates of birth for each dependent accompanying you so that they can be included on your Certificate of Eligibility.

Will you be able to meet the estimated minimal expenses?  Yes  No

**SOURCES OF SUPPORT**

Please indicate source of support and amount of funding available for each year of study, including the summers, at Polytechnic.

Savings: Personal and/or Family	1st yr.	2nd yr.	3rd yr.	4th yr.
Name of Bank				
Address				
<small>(A Bank Statement Signed by a Bank Official must be enclosed with this form).</small>				
<b>Parent or Sponsor</b>				
Name				
Relationship				
<small>(A Bank Statement Signed by a Bank Official must be enclosed with this form).</small>				
<b>Your Government or University, Employer, Private Agency or Other</b>				
Name				
Address				
<small>(An original letter of commitment from sponsoring agency must be enclosed with this form).</small>				
<b>Total</b>				

(Each total should equal estimate of expenses for one year. Also note that costs are expected to rise approximately 8% - 10% each year.)

**All financial documentation must be in English or have certified English translations attached to the original.**

**CERTIFICATION**

*Make certain that all official documents requested are translated into English (if necessary), duly signed, certified and enclosed with this form. If they are to follow, please indicate so. An I-20 or DS-2019 will not be issued until these requirements are met.*

By signing my name to this form, I certify that the information above is an accurate statement of my arrangements for financing my studies at Polytechnic Institute of NYU.

Date:

Signature of Student:

Please Print Name:

**AFFIDAVIT OF SUPPORT**

I hereby certify that I am able, willing and do promise to provide:

\_\_\_\_\_, with the minimum  
(name of student) , (relationship to student)

amount of \$\_\_\_\_\_ (U.S. dollars) for his/her tuition, fees and living expenses during the year he/she follows a program of study at Polytechnic Institute of NYU. Evidence of my financial resources accompanies this affidavit.

(IF YOUR COUNTRY RESTRICTS FUNDS SENT ABROAD IT WILL BE NECESSARY FOR YOU TO ENCLOSE CENTRAL BANK APPROVAL OF CURRENCY EXCHANGE AND TRANSFER FUNDS TO Polytechnic Institute of NYU.)

Date:

Signature of Sponsor:

Print Name of Sponsor:

Address of Sponsor:

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
(month)

Signature and seal of Notary Public or legal official: