



2011-2012 PARENT PLUS ADJUSTMENT FORM

NOTE: This form can only be submitted and authorized by the parent who is credit approved for the Direct PLUS loan. Changes to Parent PLUS loans cannot be processed for retroactive terms.

Parent Borrower Name : _____

Student Name: _____ NYU-Poly ID: _____

Please complete all applicable sections below, **SIGN**, date and return to the NYU-POLY Financial Aid Office: **Please indicate the term you wish to make changes (must complete this section):**

- Fall Only Fall / Spring Spring Only Summer Only

AMOUNT REQUESTED TO BE RETURNED TO LENDER

- Please return \$_____ Parent PLUS Federal Direct Loan funds to my lender.

IMPORTANT NOTE: You may return all or a portion of your federal direct student loan disbursement within 30 days of the disbursement. Any request received after 30 days of the disbursement will not be processed and you will need to contact your lender to return funds.

CANCELLATION REQUEST

- I wish to cancel 100% of the Parent PLUS Federal Direct Loan.

REINSTATEMENT REQUEST

- I wish to reinstate all of my Parent PLUS Federal Direct Loan
Please indicate the amount you wish to borrow: \$_____

Be advised that PLUS credit decisions expire after 90 days. If you are requesting NYU-Poly to reinstate a PLUS loan and your credit decision has expired, you authorize NYU-Poly to process an additional credit check. (Initial Here)

LOAN ADJUSTMENT REQUEST

- I wish to **INCREASE** or **REDUCE** my Parent PLUS Federal Direct Loan amount by \$_____.

I understand that this request and change in aid to the student account may result in a balance owed to the Polytechnic Institute of New York University. I have reviewed the semester invoice and authorize this change with my signature below.

Parent Signature: _____ Date: _____.

Please scan completed document to finaidb@poly.edu or fax to the Office of Student Financial Services at 718-260-3052. Mail to NYU-Poly, Jacobs Hall Room 256, Six MetroTech Center, Brooklyn New York 11201.