

POLYTECHNIC UNIVERSITY INVENTION DISCLOSURE FORM

DIRECTIONS:

1. This form is to be completed as a first step in initiating the patent filing process.
2. Submit completed form (hardcopy and/or email) to Poly IP Committee for review.
3. Attach any existing documents (e.g., conference papers, slide presentations, etc.) that describe the invention.

1. Preliminary Title Of The Invention:
2a. Name of person submitting form: 2b. Submission Date:
3. Inventor Information: First Inventor Name: Residence Address: Citizenship: Telephone Number: Email Address: Second Inventor Name: Residence Address: Citizenship: Telephone Number: Email Address: <p>[INSERT INFORMATION FOR ANY FURTHER INVENTORS]</p>
4a. Any past offers for sale, or use or disclosure outside Polytechnic? 4b. If so, when? 4c. Any planned or scheduled offer for sale, or use or disclosure outside Polytechnic? 4d. If so, when?
5. PROBLEM: Describe the problem(s) solved by the invention (1 paragraph).

6. BACKGROUND INFORMATION: Describe past approaches to the problem, as well as their shortcomings. Provide citations if possible. Describe differences between such past approaches and the invention.
7. SUMMARY OF THE INVENTION: Describe the essence of the invention, including how it solves the problem (1-2 paragraphs). If useful, include a simple flow or block diagram.
8. DETAILED DESCRIPTION OF THE INVENTION: Insert detailed description here, or attach document(s) with such details.
9. COMMERCIAL POTENTIAL: Describe products, services and/or markets in which the invention may be used. Describe alternative technologies and how invention offers a performance and/or cost advantage. List potential licensees.

***** For Completion by Patent Committee *****

REFERENCE NUMBER: _____ (To be provided by)

PROVISIONAL FILING APPROVED?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
UTILITY FILING APPROVED?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
INTERNATIONAL (PCT) FILING APPROVED?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
